

F. No. 12(21)/2017-DPD
Ministry of Electronics & Information Technology
(Digital Payment Division)

Minutes of the Video Conference Meeting on Scorecard for digital payment

A Video Conference meeting was held under the chairmanship of Joint Secretary (DPD), MeitY on 15th March, 2018, in MeitY, with representatives of all State IT Secretaries and SeMT Heads regarding clarification on Scorecard template, which was sent to State/UTs vide 12(21)2017-DPD-MeitY dated 28.02.2018 (enclosed). The list of States participated in the VC is at Annexure I.

2. Joint Secretary (DPD) MeitY, emphasized that all the cash acceptance points of organizations under State/UT Governments must have an option for acceptance of Digital Payment. SeMT Heads may collect data from all concerned ministries/departments in the States/UTs and provide the same in the scorecard format monthly, from January 2018 onwards.

3. Joint Secretary MeitY explained that enabling digital payment has clear economic advantages in States/UTs. It will help them in reducing the cash handling charges and will enable accurate and timely reconciliation, leading to operational efficiencies. The Scorecard will help in monitoring and tracking the growth of digital payment transactions in different sectors in States/UTs.

4. It was clarified that Cheque is not considered as Digital Payment. This was followed by a point wise discussion on the scorecard. The details of the discussion are as given:

4.1 Domestic Power tariff collection by State/UT utilities

Clarification: It was informed that States/UTs should provide the details of electricity bill collected digitally from customers along with total bill amount collected from customers. Basically total bill collection and digitally bill collection in value.

4.2 Domestic Water Charges collected by leading water utilities

Clarification: Some States/UTs and Big cities have dedicated entity for water supply. This point is relevant to them. Data regarding digital payment and total payment of water bills from customer should be provided.

It is clarified, that in case, the water distribution is under Municipal authorities, the data may be provided under point 10, relevant to Municipal bodies.

4.3 Ticket sales collection by SRTUs

Clarification: Data regarding digital payment and total payment made by commuters for buying Bus tickets may be provided by SRTUs.

4.4 Fees etc collected by RTOs

Clarification: Data regarding digital payment and total payment made by citizens to RTOs may be provided. A query was raised whether data regarding Tax may be provided. Joint Secretary (DPD), MeitY clarified that **data regarding any payment made by citizens towards RTO may be provided.**

4.5 Amount collected by Fair Price Shops under PDS

Clarification: It was highlighted that different States/UTs may have different mechanism for Fair Price Shops such as through co-operatives or private entities. Joint Secretary, MeitY clarified that each State/UT should develop a mechanism to capture the transaction data from Fair Price Shops (FPS), based on their specific circumstances. Data regarding digital payment and total payment made by citizens to Fair Price Shops (FPS) may be provided.

4.6 Amount paid to farmers for their produce at Agricultural Market Committees (Mandis)

Clarification: Data regarding digital payment and total payment in Agricultural produce market committee (APMC) Mandis may be provided. It was clarified that:

- Data regarding any payment made to farmer whether by Government or Traders may be provided, if the farmer is selling his products in Mandi Premise.
- This should also include payment related with Horticulture or any other allied agricultural activities.
- Data regarding tax received from Traders (Total Digital and Total Cash) by the Mandi, may also be provided.

4.7 Amount collected from citizens for transactions at Registration offices [Land, Marriage, Societies Act...]

Clarification: Data regarding digital payment and total payment made by citizens for registration of Land, Properties (Residential and Commercial), Shops & Establishments, Societies, Marriages, Birth and Death etc. may be provided.

4.8 Amount collected by Public Sector/Co-operatives for sale of milk to domestic consumers

Clarification: Data regarding digital payment and total payment made by citizens for buying milk at the milk outlets/kiosk (ex. Mother Dairy Outlets) may be provided. It was explicitly clarified that payment made by milk outlet owners to the concerned milk Public Sector/Co-operatives may not be included. States/UTs may develop a mechanism to capture the digital payment data in milk outlets of Public Sector/Co-operatives.

4.9 Amount paid by citizens for services/medicines etc at Government Hospitals

Clarification: Data regarding digital payment and total payment made by citizens for payment towards Government Hospitals for services/medicines may be provided. It was clarified that Hospitals below District Hospitals need not be considered.

4.10 Amount collected from citizens by Municipal Corporations/Municipalities for various services including Property Tax etc.

Clarification: Whatever amount (Total Digital and Total Cash) the Municipal Corporations / Municipalities collect must be provided. It is not required to provide data for entities, smaller than Municipalities.

4.11 BBPS On-boarding

Clarification: All the Bill collecting entities (Water/ Electricity/Gas) in States must be on-boarded on Bharat Bill Payment System (BBPS). All concerned SeMT heads and IT representatives were requested to get acquainted with BBPS and its Benefits and help in onboarding of Billers on (BBPS). (Benefits of BBPS and concerned SOP is enclosed).

States/UTs are requested to provide data regarding total number of Billers and Number of Billers onboarded on BBPS.

4.12 BHARAT/BHIM QR code on utility bills (Govt./PSU/Local body)

Clarification: It was clarified that all the utility bills (Water/ Electricity/Gas) of Govt./PSU/Local body must print BHIM QR on their Bills.

States/UTs are requested to provide data regarding total number of Billers and Number of Billers that are printing BHIM QR on their Bills.

4.13 Number of Departments that can claim that digital payment option is available at all citizen contact points across the State/UT in the form of PoS/QR/Online.

Clarification: All the Ministries/Departments in States/UTs should enable the option for acceptance of digital payments at all citizen contact points.

Total Number of Ministries/Departments in States/UTs may be provided which are 100% enabled with digital payments i.e. All concerned citizen contact points (PoS/QR/Online) are enabled to accept Digital Payments.

4.14 On-boarding campaign of BHIM/ BHARAT QR undertaken

Clarification: States/UTs may inform the details of campaign undertaken for promotion of BHIM QR code.

On the question, whether the campaign undertaken by Banks may be reported, it was clarified that any campaign undertaken by State/UT Government may be reported.

4.15 State/UT Incentives to promote Digital Payments

Clarification: States/UTs may inform the details of incentives provided for promotion of Digital Payments.

The meetings ended with a vote of thanks to and from the chair.

List of Participants

1. Shri Gopalakrishnan S., Joint Secretary (DPD), MeitY – Chairperson
2. Ms. Geeta Kathpalia, Scientist G, MeitY
3. Shri Atif Khan, Scientist C, MeitY
4. Shri Ajay Chandrakar, Scientist B, MeitY
5. Shri Dharmender Jhamb, Consultant PwC
6. Ms. Komal Dhamija, Consultant, KPMG
7. Representatives from Andhra Pradesh
8. Representatives from Arunachal Pradesh
9. Representatives from Assam
10. Representatives from Bihar
11. Representatives from Chandigarh
12. Representatives from Chhattisgarh
13. Representatives from Dadra & Nagar Havel
14. Representatives from Daman & Diu
15. Representatives from Delhi
16. Representatives from Gujarat
17. Representatives from Haryana
18. Representatives from Himachal Pradesh
19. Representatives from Jammu & Kashmir
20. Representatives from Jharkhand
21. Representatives from Karnataka
22. Representatives from Kerala
23. Representatives from Madhya Pradesh
24. Representatives from Maharashtra
25. Representatives from Manipur
26. Representatives from Meghalaya
27. Representatives from Mizoram
28. Representatives from Nagaland
29. Representatives from Orissa
30. Representatives from Puducherry
31. Representatives from Punjab
32. Representatives from Rajasthan
33. Representatives from Sikkim
34. Representatives from Tamil Nadu
35. Representatives from Telangana
36. Representatives from Tripura
37. Representatives from Uttar Pradesh
38. Representatives from Uttarakhand
39. Representatives from West Bengal